

**CARE FOR KIDS NORTH DEVON**

**UNAUDITED**

**TRUSTEES' REPORT**

**AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
31 MARCH 2018**

**CHARITY NUMBER  
1136399**

**Contents**

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	<b>Page</b>
Legal and administrative information	<b>1</b>
Trustees report	<b>2 - 5</b>
Independent examiners' report	<b>6</b>
Receipts and payments account	<b>7</b>
Statement of assets and liabilities	<b>8</b>
Notes to the financial statements	<b>9 - 11</b>

**Care for Kids North Devon**  
**Charity Number 1136399**

**Legal and administrative information**

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**Status**

Care for Kids North Devon is an unincorporated charity governed by a formal constitution adopted 27/01/2009 as amended by resolution dated 18/05/2010 as amended on 06/09/2011.

**Charity number** 1136399

**Business address** Care for Kids North Devon  
Suit 6  
Bridge Chambers  
Barnstaple  
EX31 1HB

**Trustees** Mrs Jenny Birch  
Mrs Frances Greenaway  
Mr Angelo Massos  
Mrs Jacky Massos

**Accountants** Thomas Westcott  
47 Boutport Street  
Barnstaple  
Devon  
EX31 1SQ

**Care for Kids North Devon**  
**Charity Number 1136399**

**Report of the trustees**  
**for the year ended 31 March 2018**

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The trustees present their report and the financial statements for the year ended 31 March 2018. The trustees who served during the year and up to the date of this report are set out on page 1.

**Structure, governance and management**

*Organisational Structure*

The legal and administrative details are listed on page 1. The trustees who served during the year are listed on page 1. Care for Kids North Devon trustees are appointed by elected founder members.

During the year, the charity benefited from the contribution of 40-50 volunteers.

Two Trustees are paid for their work within the charity. Angelo Massos worked for the charity from October 2016 to October 2017, his role was fundraising. Jacky Massos is also employed by the charity as a charity manager, run director and project manager for project on The Caroline Thorpe Ward. No Trustees receive any remuneration for their work as a Trustee.

*Governance, Internal Control and Risk Management*

The trustees have reviewed the major risks of the charity and have taken action and established systems which will mitigate any known risks. All policies and procedures are updated regularly.

**Objectives and activities**

*Charitable Objects*

To provide financial assistance for families within the jurisdiction of the primary sites of North Devon District Hospital who have a child diagnosed with a life-threatening illness.

To provide 'extras' over and above medical and primary care items, for the Caroline Thorpe Children's Ward of the North Devon District Hospital.

To support the needs of hospitalised children in North Devon.

**Care for Kids North Devon**  
**Charity Number 1136399**

**Report of the trustees**  
**for the year ended 31 March 2018**

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*Charitable Activities*

Care for Kids North Devon provides a financial grant of £800 per family when a child is first diagnosed with a life-threatening illness, if awarding a grant is determined to be charitable.

The charity will provide a second financial grant to further assist a family if they are still experiencing financial hardship after 6 weeks from diagnosis, subject to further financial assistance being deemed to be charitable.

A 3rd grant payment may be made in exceptional circumstances.

Care for Kids North Devon provides play equipment and comfort/environment enhancing furnishings for the Children's Ward of the North Devon District Hospital.

The charity provides Car Parking permits for families staying on the Children's Ward for a length of time.

Care for Kids North Devon provide guidance and information on respite care, other charities and the available state benefits that may assist a family with on-going financial and domestic concerns, when a child has entered a lengthy treatment programme away from home.

Grant-making must be determined as charitable, for all grants the Charity's Grant Application form must be completed and signed or authorised by a representative of the family, the family's medical consultant and a member of the Nursing Team.

**Achievements and performance**

*Review of Activities and Achievements*

The charity has helped 7 families in 2017-18, both first and second payments.

We also completed our project in April for the parents room, enhancing the area and providing somewhere for parents to prepare food and have a hot drink away from the ward.

We launched a new fundraising event which was asking supporters to hold a Mince Pie Mingle which proved very successful.

We also created a new running event, our Care for Kids Barnstaple 10k. This has been a great success and engaged lots of local interest in our work and fundraising both by families that have been helped and families just wanting to support.

Care for Kids North Devon  
Charity Number 1136399

**Report of the trustees  
for the year ended 31 March 2018**

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**Financial review**

During the year ended 31 March 2018 the charity had net payments of £268 (2017: Net income of £8,573). During the year restricted income of £4,711 was received towards the refurbishment of Cubicle 5 on The Caroline Thorpe Ward.

As at 31 March 2018 the bank balances totalled £56,293 (2017: £56,561).

*Reserves*

Our reserves policy is to always have a reserve of £10,000 to ensure that in the event that funds dry up the charity is in a position to meet all of its financial commitments.

*Further Financial Review Details*

The Charity's principal source of funding is donations; Enabled the funding of family grants and hospital projects.

**Plans for future periods**

The Founder Member Trustees of the charity remain committed and agreed to stay in post to further the charities aims on an on-going basis.

The Trustees continue to seek new Committee Members to promote the growth of the charity.

The charity remains committed to promoting and publicising the Charity to create greater public awareness of the charity's aims and achievements to date.

The charity remains committed to maintain a minimum balance to support family Grant Applications.

**Report of the trustees  
for the year ended 31 March 2018**

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**Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board



**Mrs Jacky Massos  
Trustee**

**Dated:** 2/10/18

**Independent examiner's report to the trustees on the unaudited financial statements of Care for Kids North Devon.**

**Independent examiner's report to the trustees of Care for Kids North Devon.**

I report to the trustees on my examination of the accounts of Care for Kids North Devon for the year ended 31 March 2018.

**Responsibilities and basis of report**

As the charity's trustees of Care for Kids North Devon you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the act'),

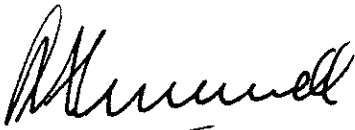
I report in respect of my examination of Care for Kids North Devon accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Care for Kids North Devon as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examinations to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen Cresswell BA FCA DChA

**Independent Examiner**

Thomas Westcott  
47 Boutport Street  
Barnstaple  
Devon

EX31 1SQ

Date:

4 October 2018



Care for Kids North Devon  
Charity Number 1136399

Receipts and Payments Account

For the year ended 31 March 2018

	Notes	Unrestricted funds £	Restricted funds £	2018 Total £	2017 Total £
<b>Receipts</b>					
Incoming resources from generating funds:					
Activities for generating funds	2	22,964	-	22,964	11,546
Other incoming resources		20,250	4,711	24,961	35,586
<b>Total receipts</b>		<u>43,214</u>	<u>4,711</u>	<u>47,925</u>	<u>47,132</u>
<b>Payments</b>					
Staff costs	3	14,165	-	14,165	7,068
Promotional costs		361	-	361	458
Event costs		4,971	-	4,971	-
Establishment costs		6,036	-	6,036	7,223
Parking and petrol		120	-	120	120
Accountancy fees		600	-	600	600
Licences		20	-	20	20
Telephone		205	-	205	239
Fundraising fees		168	-	168	182
Website costs		1,000	-	1,000	-
Family Support		9,126	-	9,126	11,600
Miscellaneous expenditure		552	-	552	925
Caroline Thorpe - Projects		9,658	-	9,658	9,488
Caroline Thorpe - Consumables		1,211	-	1,211	636
<b>Total payments</b>		<u>48,193</u>	<u>-</u>	<u>48,193</u>	<u>38,559</u>
<b>Net of receipts/(payments)</b>		(4,979)	4,711	(268)	8,573
Cash funds brought forward		56,561	-	56,561	47,988
<b>Cash funds carried forward</b>		<u>51,582</u>	<u>4,711</u>	<u>56,293</u>	<u>56,561</u>

All of the above amounts relate to continuing activities.

The notes on pages 9 to 11 form an integral part of these financial statements.

Care for Kids North Devon  
Charity Number 1136399

Statement of Assets and Liabilities

As At 31 March 2018

	Notes	£	2018 £	£	2017 £
<b>Cash funds</b>					
Bank and cash		56,293		56,561	
		<u>56,293</u>		<u>56,561</u>	
<b>Assets and liabilities</b>			<u>56,293</u>		<u>56,561</u>
<b>Funds</b>					
Restricted income funds			4,711		-
Unrestricted income funds			<u>51,582</u>		<u>56,561</u>
<b>Total funds</b>			<u>56,293</u>		<u>56,561</u>

The financial statements were approved by the trustees on 21/10/18 and signed on its behalf by

**Mrs Jacky Massos**  
Trustee



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The notes on pages 9 to 11 form an integral part of these financial statements.

Notes to the financial statements  
for the year ended 31 March 2018

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**1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**1.1. Basis of accounting**

The financial statements are prepared under the receipts and payments basis and in accordance with FRS102, the Charities SORP (FRS102) and the requirement of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities SORP (FRS102) and the Charities Act 2011.

**1.2. Cashflow**

The charity has taken advantage of the exemption in FRS102 from the requirement to produce a cashflow statement as it is classed as a small charity.

**1.3. Fund accounting**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specific purpose and which the charity may use for its purpose at its discretion.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**1.4. Resources expended**

Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

**2. Activities for generating funds**

	<b>Unrestricted funds £</b>	<b>2018 Total £</b>	<b>2017 Total £</b>
Event Income	22,964	22,964	11,546
	<u>22,964</u>	<u>22,964</u>	<u>11,546</u>

Notes to the financial statements  
for the year ended 31 March 2018

3. Employees

Employment costs	2018 £	2017 £
Wages and salaries	<u>14,165</u>	<u>7,068</u>

Number of employees

The average monthly numbers of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2018 Number	2017 Number
Employees	<u>1</u>	<u>2</u>

4. Unrestricted funds

	At 1 April 2017 £	Incoming resources £	Outgoing resources £	At 31 March 2018 £
Unrestricted funds	<u>56,561</u>	<u>43,214</u>	<u>(48,193)</u>	<u>51,582</u>

Purposes of unrestricted funds

Unrestricted funds are used to further the objects of the charity, but are subject to no restrictions on their use within those objects.

Care for Kids North Devon  
Charity Number 1136399

Notes to the financial statements  
for the year ended 31 March 2018

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5. Restricted funds	At		At
	1 April	Incoming	31 March
	2017	resources	2018
	£	£	£
Cubicle 5 project	-	4,711	4,711

**Purposes of restricted funds**

The funds have been raised towards the refurbishment of Cubicle 5 on The Caroline Thorpe Ward. The project was completed in August 2018.